



905 Alabama Drive, Herndon, VA 20170
Ph: (703) 350-4800, Cell: (703) 930-9863

CONTRACT

Date: _____

Dear Parents/Guardians:

Your son / daughter _____ residing at _____ have requested to be enrolled in a Virginia State Approved Drivers Education Program with Safe Driving Academy Inc. Receipt of this document constitutes a contract between Safe Driving Academy Inc. and the student to whom is assigned. This should be signed by a school representative & student (if over 18 years of age), and acknowledge by their parent or legal guardian (if under 18). This consists of classroom, (36 periods, 50 minutes each) and 14-50 periods of in-car instructions (7 periods of actual driving and 7 observations) under the supervision of a certified teacher. The instructions are given in a dual-control vehicle, which has a brake paddle on the right side for instructors use, and is equipped with restraint systems, extra rear view mirrors and roof top sign. Adequate insurance coverage is carried for this vehicle and all who use or ride in it, Students over 18 & under 19 years upon completion of Classroom & Behind the Wheel student can take CDT-B to the DMV to get the License issued. There is NO GURANTEE that the student will pass the State License Examination OR Student can secure a License OR Employment upon completion of any Course of Instruction.

The instructor of this program ----- is licensed according to regulations by the Department of Motor Vehicles (DMV) in the state of Virginia. Our goal in giving this program is to prepare competent skillful and responsible drivers who will have right attitude towards safe driving and will, therefore assist in reducing accidents on the streets and highways.

For cancellation, at least 24-hour notice is required; else a \$20.00 fee will be charged. For a bad (bounced) check, a \$25.00 fee is charged. If you request that your son/daughter takes this program, please read and signed the attached form (below). In the event the cancellation of driving session, the student will be notified in writing OR informed on phone well before cancellation.

Unavoidable absenteeism will be covered under the fees already paid and the remaining period of lost program will be rescheduled mutually.

The minimum number of periods of classroom instruction that is required for issuance of a Driver Education Certificate is 36-50 minute instructional periods. (Adult students who have never been licensed have the same number of periods required). Minimum number of periods of in-car instruction for any student under 19 years of age is 14-50 minute periods, of which there are 7 periods of behind the wheel and 7 periods of observation. Student 18 years of age and under are required to complete a state approved Drivers Education Program prior to receiving a driver's license. (Students 19 years of age and older over may hold their learners Permit for 30 days in lien of completing a driver-training course).

Refund Policy:

Safe Driving Academy Inc. will refund the entire fee for unforeseen reasons or 90 days if we cannot perform the completion of the course requested or mutually agreed for the specific time. Refunds will be prorated and will pay after 15 days from the receipt of written request. No refunds will be made after 2 periods of behind the wheel , OR 90 days of the date of contract.

Program Requested: _____ & _____. **Behind the Wheel \$ 289.00*** (depends on distance). **Special Sale \$** _____
Paid \$ _____ **on** ___ / ___ / ___. **Owe \$** _____ **due on** ___ / ___ / _____. **Method of Payments:** _____. **Cash Amount:** _____. **Check #** _____.
Received By _____. **Authorized Representative:** _____.
Adult Behind the Wheel \$40.00 P/Hour for Road Test and for DMV Car Use \$40.00 P/Hour.

PARENT'S/GUARDIAN'S REQUEST FOR DRIVE'S EDUCATION

I hereby request that my son/daughter _____, be enrolled in a state approved Driver Education Program, with the understanding that h/she will be under school supervision during the entire program. I assure you of my full cooperation. It is the responsibility of the student OR in the case of a minor, Parents OR Legal Guardian to report to the Department any concerns regarding school facilities, Instructor's behavior OR quality of Instruction by the school. DMV is committed to promoting transportation safety through the certification of quality driver training program. If you have any comments or concerns, please call toll free Tel: **1-877-855-5790** about the course.

Parent/Legal Guardian Signature: _____, **Student Signature (If 18 or over):** _____

Parent/Legal Guardian Phone: _____, **Student Signature (If 18 or over) Phone:** _____

Address: _____

P.S. . Students under 18 years of age who are either married or emancipated shall be allowed to sign this contract on their behalf if they present proper evidence of the solemnization of their marriage or a certified copy of a court order indicating hey emancipated.